



NOTICE OF ANNUAL GENERAL MEETING

Notice is hereby given of the 2nd Annual General Meeting of the
Staffordshire Partnership for Employment and Skills Ltd

Stafford Rugby Union Football Club, Ground Coopers Park, The Country Ground,
Blackberry Lane, Stafford, ST16 2TT on Friday 24 November 2023 at 9am

ORDINARY BUSINESS

- 1. MINUTES OF THE 1ST ANNUAL GENERAL MEETING**
To consider and, if thought fit, to approve the minutes of the 1st Annual General Meeting held at the Stafford Rugby Union Football Club, The Country Ground on Monday 14 November 2022.
- 2. TO RECEIVE THE CHAIR'S REPORT**
To receive the report from the Staffordshire Partnership for Employment and Skills Ltd chair.
- 3. TO CONFIRM ANNUAL ACCOUNTS FOR THE FINANCIAL YEAR 01 September 2022 to 31 August 2023.**
To receive the audited financial statements and the report of the Board for Staffordshire Partnership for Employment and Skills Ltd for the year ended 31 August 2023.
- 4. TO INFORM OF THE CHANGE OF APPOINTMENTS OF INTERIM CHAIR AND INTERIM CHIEF EXECUTIVE**
The appointment of Jason Lancaster of an independent consultant in the FE and Skills sector as Interim Chair and Dan Canavan of The Spark Group as Interim Chief Executive are hereby approved and ratified.
- 5. TO RATIFY THE APPOINTMENT OF STAFFORDSHIRE PARTNERSHIP FOR EMPLOYMENT AND SKILLS BOARD MEMBERS:**
The following elected Staffordshire Partnership for Employment and Skills Board confirmed as permanent elected Board members:

Victoria Slyvester
Sara Williams OBE

Acacia Training Limited
Staffordshire Chambers of Commerce

The following elected Staffordshire Partnership for Employment and Skills Board member who is retiring at the Annual General Meeting:

Jonathan Dale

Independent Provider

Staffordshire Partnership for Employment and Skills Board have been sought from the membership and 3 members nominated themselves to join the Staffordshire Partnership for Employment and Skills Board.

Victoria Harte
Kirk Hookham
Catherine Brierley

Axia Solutions
South Staffordshire College
Stoke-on-Trent College

The total number of vacancies does not exceed the number of vacancies.

Jonathan Dale, Chair of SPES Ltd
November 2023